**BOYLE'S HOME FURNISHINGS**

**Top of the Rock Development**

**Springfield Road**

**BT12 7FP**

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Job Role: Trainee Matmaker

Job location: Top of the Rock Upper Springfield Road

Hours of Work: 35 hours per week

**Job description**

Trainee carpet cutter / Matmaker

Training offered to operate our specialised matt making equipment and edging machine

Prepare mats for stitching

Preparing carpet and matt orders for dispatch

Preparing carpets for qualified fitters and arrange timed deliveries for business and residential customers.

Load and unload delivery van

The role will involve dealing with public enquires, sales, pricing jobs, cash handling and basic IT.

**Person specification**

This is a trainee position therefore full training will be given however to be considered for this position you must possess;

Essential Criteria:

* Good communication skills
* Experience of using/ updating social media platforms such as facebook
* Good attendance and timekeeping
* Physically fit

Desirable Criteria:

* Driving Licence